



MIDDLETON PARISH COUNCIL, LOW ROAD, MIDDLETON, LA3 3LG

Date of Meeting: Monday 15th September 2025 at 6.30pm.

Venue: Middleton Parish Hall, Low Road, Middleton.

Minutes

Present, Chair T Porter (TP); W Doyle (WD); N Shacklady (NS); P Shacklady (PS); T Smith (TS);
D Bogucki (DB); L Salem (LS)

Apologies, Vice-Chair D Hoyle; G McMurray (GM); Cllr G Austen

Welcome from the Chair. (TP)

Declarations of interest and Dispensations. **None**

Matters arising and confirmation of minutes from last meeting on **11th August, 2025.**

DB will complete the painting of the white lines on the car park by the next meeting, in October.

Any items from member of the public.

TP received an email from a resident who had tried to make a hall booking via the website, but was unable to do so. TP to investigate why not.

We have a booking enquiry from a resident for a New Year's Eve party in the Parish Hall.

1, ref 09/25/01, Parish Hall, Snooker Room, Community Hub. (All) Drains, Roof

WD to contact DH for an update on quotes and works agreed for repairs to the drains and the external roof works and rendering to the side wall.

WD will contact the bowling club regarding recent complaints about the cleaning. PS will purchase new equipment as required by the cleaner.

2, ref 09/25/02, Sports Field, Tennis Courts and Grounds Maintenance (TS/WD)

Civil works and planned maintenance works are ongoing with Thomas Consulting providing the drawings and plans. Costs covered by the balance of section 106 funding.

TS/WD are helping new junior clubs with sports equipment. They will also consider charges for equipment hire. The PC agreed that it is for TS/WD to agree which clubs use the pitches and what charges are appropriate.

3, ref 09/25/03, Playground (DH/GM)

NS raised concerns about the amount of damage being caused to the new playground, which is very disappointing. All members have been asked to keep a look out for any further damage and a system of inspection to be agreed with all findings being logged and recorded. TP has the

new signs for the field, which he will arrange to be fitted asap. Eg No parking on village green. Clerk to contact LCC with reference to the draft village green and playground lease.

4, ref 09/25/04, Planning (All)

TP reported there are no planning applications requiring a response or comment. He also confirmed there is no planning application for Mill Hill Grove.

5, ref 09/25/05, Traffic Calming/Controls and Parking (All)

All future bookings on a Sunday, must be confirmed in advance and residents and neighbours advised of any one off large bookings. Hirer's must be advised of the limited parking and no nuisance must be caused to residents. Any future bookings requested on a Saturday, would only be with agreement by Strawberry Dance School.

6, ref 09/25/06, Grant Funding Updates (All)

No update on grant applications at this time. TP will contact

7, ref 09/25/07, Website, Training and NALC/LALC (TP)

Latest training opportunities from LALC/NALC/CSVs have been shared with all members.

Bookings can be made directly online or via the Clerk, for those wishing to attend.

Both annual fees for the website have now been paid, as approved by TP.

8, ref 09/25/09, Bank, (NatWest/Lloyds), AGAR and VAT reclaims (Clerk)

Lloyds bank is now fully accessible and payments can be made via BACS. A balance of funds will remain in the NatWest account, until all DD's have transferred across to Lloyds.

AGAR submission has been sent to the external auditor and we await any response.

VAT reclaims have been submitted to HMRC for £1,361.94p and £5,471.64p. These have both now been received.

Any items of urgent business. TP asked everyone to sign up to the new code of conduct. All present confirmed they had received the document in advance and signed the new code of conduct for members of the council.

Exempt Items

Dates of note for 2025. Halloween 26th October, Christmas Party 14th December

Date and time of next meeting: **13th, October 2025**

Accounts, Invoices and Payments, September 2025

1, Clerk September 2025, £329.64p

2, HMRC PAYE August 2025, £82.40p

Other expenditure

1, Octopus Energy, DD, £3.91

2 Waterplus, DD £44.36, Hall and Pavilion

3, A Barr, Gardening Services £120

4, Isabella Stretch, Cleaning Services £60

5, Webhosting, £93.59p

6, Thomas Graham, £11.81

NatWest Balance £4,819.85p

Income £0


Expenditure £ 248.20

Lloyds Balance £23,568.32p

Income £25,264.00, Hall Hire £264, Transfer from NatWest £25,000.

Expenditure. £2,136.82

Signed:  Mr T Porter, Chair, 13/10/2025

Signed:  S Ward, Clerk, 13/10/2025